



White Glove Service

## TOWING SERVICES CONTRACT "UPDATE" MAINTENANCE FORM

<u>Property Name:</u>			
<u>Property Address:</u>			
<u>Main Business Fax:</u>	<u>E-Mail:</u>	<u>WWW:</u>	
<u>Main Contact Person:</u>			
<u>Title:</u>			
<u>Business Phone:</u>	<u>Cel/Pager:</u>	<u>Home Phone:</u>	
<u>Authorized Signer 2:</u>			
<u>Title:</u>			
<u>Business Phone:</u>	<u>Cel/Pager:</u>	<u>Home Phone:</u>	
<u>Authorized Signer 3:</u>			
<u>Title:</u>			
<u>Business Phone:</u>	<u>Cel/Pager:</u>	<u>Home Phone:</u>	
<u>Authorized Signer 4:</u>			
<u>Title:</u>			
<u>Business Phone:</u>	<u>Cel/Pager:</u>	<u>Home Phone:</u>	
<b>PROPERTY MANAGEMENT</b> – Enter property management company or owner's name and current emergency contact phone number.			
<b>SECURITY COMPANY NAME</b> – Enter name of security company authorizing for towing with phone number. Leave blank if none.			
<b>OTHER – SPECIFY INSTRUCTIONS:</b>			
<b>YES / NO:</b>	<b>PHOTO TOW</b> - Randomly Tour and Tow from Fire Lanes and (Handicap stalls in San Jose) using photograph as proof of violation. <b>(PHOTO TOW FOR HANDICAP STALLS IS ALLOWED IN SAN JOSE ONLY – All other cities requires authorized signature for Handicap Tows)</b>	<b>CIRCLE APPROPRIATE TOWING INSTRUCTIONS:</b> TOW FROM COVERED PARKING:    Yes            No TOW FROM PARKING GARAGES    Yes            No TOW FROM OPEN PARKING:        Yes            No TOW FROM VISITOR PARKING:      Yes            No TOW FROM OFFICE PARKING:      Yes            No OTHER:	
<b>YES / NO:</b>	<b>INSPECT PARKING PERMITS BY APPOINTMENT:</b> Have authorized person verify and sign for parking violations.		
<b>YES / NO:</b>	Additional pages attached with roster of persons who are authorized to sign for towing services.	Number of pages attached? <span style="background-color: yellow; border: 1px solid black; padding: 2px 10px;"> </span>	
<b>YES / NO:</b>	Discard all previous names approved to tow vehicles: By indicating "Yes" you will need to give us a complete list of people authorized to sign. By indicating "No" all previous people will remain on the list as authorized signers.		
<b>YES / NO:</b>	Attached copy of Parking Rules		
<b>PLEASE SIGN FOR SERVICE CHANGES AS THE AUTHORIZED PERSON:</b>		<u>Print Name:</u>	
		<u>Effective Date:</u>	